

ADVERTISEMENT

Applications are invited from Indian citizens for the following Posts at Sri Sri Aniruddhadeva Sports University, Chabua, Dibrugarh Assam.

Sl. No	Name of the Post	No. of the Post	Age	Scale of Pay
1.	Controller of Examination (CoE)	One (01) (UR = 01)	The upper age limit is 57 years as on 31/05/2024.	Rs. 1,44,200 – 2,18,200
2.	Finance & Accounts Officer (FAO)	One (01) (UR= 01)	The upper age limit is 55 years as on 31/05/2024	Rs. 1,44,200 – 2,18,200

Details of Essential Qualifications and Experiences:

1. POST: CONTROLLER OF EXAMINATION

- Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever the grading system is followed.
- At least 15 years of experience as an Assistant Professor in Academic level 11 and above or with 8 years of service in Academic level 12 and above including as an Associate Professor along with experience in Educational Administration.

OR

Comparable experience in research establishment and/or other institutions of Higher Education.

OR

15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

2. POST: FINANCE AND ACCOUNTS OFFICER

- Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever the grading system is followed.
- At least 15 years of experience as an Assistant Professor in Academic level 11 and above or with 8 years of service in Academic level 12 and above including as an Associate Professor along with experience in Educational Administration.

OR

Comparable experience in research establishment and/or other institutions of Higher Education.


OR


15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

GENERAL INSTRUCTIONS

- The candidate must be a citizen of India.
- The University reserves the right of filling or not filling the post.
- Interested candidates shall apply in the prescribed form alongwith the necessary enclosures within the stipulated date available in SAMARTH Recruitment portal and the link shall be available in the University website www.sasu.ac.in. The last date for submission of online application form is 23/07/2024.
- Non- refundable Application Processing fee of Rs. 1000.00 (Rupees one thousand) for each post shall be made through the online portal only.
- Schedule of interviews for the above posts shall be notified at the University's website www.sasu.ac.in Call letters for attending interview will be sent only to the short-listed candidates by e-mail. No correspondence will be made with applicants who have not been shortlisted/not called for an interview.
- In case the University receives a large number of applications for a particular post, the University in such cases reserves the right to adopt criteria for short listing candidates to be called for interview either by conducting a written test or adopting a marking system as approved by the Competent Authority.
- Self-attested copies of all relevant documents shall be uploaded by the candidate. Incomplete application form will be summarily rejected.
- Applications received after the last date as mentioned in the advertisement shall be summarily rejected.

- i) Candidates in service must apply through proper channel. The candidates are required to submit No Objection Certificate (NOC) from competent authority at the time of submission of application form.
- j) Canvassing in any manner, directly or indirectly, on the part of the candidate (s) or relatives of the candidate (s) shall lead to his / her disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible, appointment of the candidate shall be liable to termination forthwith. Any misrepresentation of facts/ false information / concealing of facts / discrepancies etc will lead to cancellation of candidature / appointment at any stage during selection process / at the time of joining and also after appointment and further appropriate action will be taken.
- k) No TA/DA will be admissible for attending the interview.
- l) The University shall have the right to withdraw the advertisement of a particular post(s) or complete advertisement due to administrative reason(s).
- m) Once the application form alongwith the necessary enclosures are uploaded, the University will not entertain/accept any documents / certificates on later date such as on the day of interview etc.
- n) The post of Finance and Accounts Officer will be for a term of five years or till he attains the age of sixty years whichever is earlier.


Registrar

 Sri Sri Aniruddhadeva Sports University
Chabua, Dibrugarh

